

**Post Lakes Protections & Rehabilitation District
Commissioners Meeting
December 2, 2017**

1. The commissioner's meeting of the PLP & RD was held on December 02, 2017 at the PLIA Community Center. Chairperson John Steber called the meeting to order at 9:02 a.m. Andy Joswiak, Steve Brettingen, Jeff McKinney and Phil McGrath were present. There were no observers present.
2. The minutes of the October 28, 2017 meeting had been distributed the Commissioners by e-mail. Hard copies were available to the audience. John Steber asked that notes be edited to reflect the activity reported for Jack Hahn be placed under the committee, Water Quality. The meeting notes were edited. A motion was made to approve the minutes by Steve Brettingen; 2nd by Jeff McKinney. Motion carried. In a general discussion that followed, the meeting notes process was discussed. Phil McGrath writes the meeting notes, the tape from the meeting is stored in the PLIA office, all committee members & Suzie Rabideau received copies of the meeting notes.
3. Treasurer's report was distributed prior to the meeting to board members by email from Steve Brettingen. Hard copies were available at the meeting. Balances as of Nov. 30th, 2017: \$71,138.48 for total assets; \$62,141.27 for total income; \$21,079.19 for total expenses. Expenses coming in under budget because of: Capital Replacement Fund – no work on boat landing; Weed Harvesting Expenses – no expenses incurred. Lake study expenses will be addressed via the Reserve Fund, where enough money is set aside to handle these expenses for 2017. It was noted that the Mole Lake contribution of \$3,000.00 was received. Motion was made by Andy Joswiak to approve the treasurer's report; 2nd by Jeff McKinney. Motion carried.
4. Old Business
 - a. Lake Study – The committee reviewed the grant application format sent to us by Flambeau Engineering. The commissioners assigned responsibilities as required on the application. A motion was made by Steve Brettingen to approve the resolution for the Comprehensive Lake Management Planning Grant. The motion was seconded by Phil McGrath. The motion passed. The Authorizing Resolution is Addendum 1 to the meeting notes.
 - b. Grant approval is expected in early February. Our next meeting is planned for after the grant has been processed. John will be our main contact for Tiffiney at Flambeau Engineering.
 - c. The committee members asked to track their time for working on the lake study, including transportation. Phil McGrath will create an excel file to consolidate everyone's hours, for reporting purposes.

5. Any non-action items that can legally be discussed (not part of the agenda)
 - a. Insurance – Steve Brettingen reported that the PLP&RD insurance policy must be renewed before Feb. 1, 2018. The review of the insurance policy will be an agenda item on the next meeting.
 - b. Dam – Jeff McKinney commented work continues to move forward for the reclassification. The dam is currently classified as High Hazard; the goal is to reclassify it at Low Hazard, which would change the required inspection period.
 - c. Next Board of Commissioners meeting is tentatively scheduled for March 3, 2018, 9:00 am at the PLIA building. (Date dependent on the status of the lake study grant.) Phil McGrath will reserve the room with the PLIA.

Addendum 1:

AUTHORIZING RESOLUTION

WHEREAS, the Post Lake Protection and Rehabilitation District is interested in obtaining a cost-sharing grant from the Wisconsin Department of Natural Resources for purpose updating the Post Lake Comprehensive Lake Management Plan:

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

WHEREAS, a grant agreement is requested to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED, THAT THE Post Lake Protection and Rehabilitation District will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorize and empowers the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for the financial assistance that may be available:

TASK	TITLE OF AUTHORIZED REPRESENTATIVE
Sign and submit a grant application	PLP&RD Chairperson
Enter into a grant agreement with the WDNR	PLP&RD Chairperson
Submit quarterly and/or final reports to the WDNR to satisfy the grant agreement, as appropriate	PLP&RD Chairperson
Submit reimbursement request(s) to the WDNR no later than the date specified in the grant agreement.	PLP&RD Treasurer
Sign and submit other documents & forms	PLP&RD Chairperson

BE IT FURTHER RESOLVED that applicant will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Adopted on the 2nd day of December 2017

I hereby certify that the foregoing resolution was duly adopted by the Post Lake Protection and Rehabilitation District at a legal meeting held on day of December 2, 2017.

Authorized Signature	Date Certified
Title Chairman of the PLP&RD	