



**Amendment
No. 2**

**To: Town of Elcho
Jess Olenski
P.O.Box 206
Elcho, WI 54428**

Date of Issuance: 1/27/2023

MSA Project No.: 07593005

This is an amendment to the Agreement dated 4/14/2022 and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

Project Name: Upper Post Lake Main Boat Landing Improvements Phase 2

The project scope has changed due to: Construction Services

The scope of the work authorized is: See Attached

The schedule to perform the work is: Approximate Start Date: 2/1/23
Approximate Completion Date: 12/30/2023

The estimated fee for the work : \$10,000 Not to Exceed

Authorization for the work described above shall amend the Agreement between MSA and OWNER. Any attachments or exhibits referenced in this Amendment are made part of the Agreement. Payment for these services will be on a time and materials basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

TOWN OF ELCHO

MSA PROFESSIONAL SERVICES, INC.

Jess Olenski
Chairman
Date: _____

Phil Kriesel
Team Leader - Engineering
Date: 1/27/2023

Attest: Township Clerk

Clerk Name: Lyn Olenski
Date: _____

1835 North Stevens Street
Rhineland, WI 54501
Phone: +1 (715) 304-0416
Fax: (715) 362-4116

P.O.Box 206

Elcho, WI 54428
Phone: 321-689-8194
Fax:

**ATTACHMENT A:
RATE SCHEDULE**

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative	\$ 85 – \$140/hr.
Architects	\$ 70 – \$205/hr.
Community Development Specialists	\$140 – \$175/hr.
Digital Design	\$165 – \$180/hr.
Environmental Scientists/Hydrogeologists.....	\$100 – \$170/hr.
Geographic Information Systems (GIS).....	\$ 90 – \$175/hr.
Housing Administration	\$ 90 – \$160/hr.
Inspectors/Zoning Administrators	\$100 – \$120/hr.
IT Support	\$165 – \$180/hr.
Land Surveying	\$ 90 – \$175/hr.
Landscape Designers & Architects.....	\$ 70 – \$205/hr.
Planners.....	\$ 95 – \$160/hr.
Principals	\$200 – \$300/hr.
Professional Engineers/Designers of Engineering Systems	\$140 – \$175/hr.
Project Managers	\$145 – \$220/hr.
Real Estate Professionals	\$130 – \$145/hr.
Staff Engineers	\$ 70 – \$130/hr.
Technicians.....	\$ 90 – \$140/hr.
Wastewater Treatment Plant Operator.....	\$ 85 – \$105/hr.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Specs/Reports.....	\$10
Copies	\$0.20/page
Plots	\$0.015/sq.in.
Flash Drive	\$10
GPS Equipment	\$30/hour
Laser Level	\$10/per day
Mailing/UPS	At cost
Mileage – Reimbursement	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle	\$0.70 mile
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100/day
PC/CADD Machine	Included in labor rates
Robotic Survey Equipment.....	\$40/hour
Stakes/Lath/Rods.....	At cost
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing.....	At cost
Geodimeter	\$30/hour
Drone Flight	\$390/flight

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2023.

SCOPE OF SERVICES

Post Lake Landing Final Design

Town of Elcho

I. PROJECT DESCRIPTION

Upper Post Lake Landing redevelopment

The Town of Elcho and the Post Lakes Protection & Rehabilitation District) are seeking assistance with Improvements at the main boat landing on Upper Post Lake located along Point Lane in the Town of Elcho, Langlade County Wisconsin. The current site consists of a gravel parking area and launch facilities with a roll-in-dock. The (PLP&RD) was awarded grants from the Department of Natural Resources (WDNR) Recreational Boat Facilities (RBF) and Sport Fish Restoration (SFR) to fund a portion of the project.

Specifically, the project will provide:

II. CONSTRUCTION SERVICES – (ESTIMATED FEE NOT TO EXCEED)

The following services will be completed by MSA and billed on a time and material basis as completed. The amendment is estimated at fee with a not to exceed cap. If the cap is reached the owner will be notified and an amendment will be prepared for additional work as required:

- Provide periodic observation of the project by the Project Engineer.
- Provide part time construction observation by one Resident Project Representative for the duration of the project. Estimated at 60 hours.
- Conduct (1) construction progress meetings and prepare a summary for each meeting.
- Review shop drawings as provided by the contractor.
- Observe the work and inform the Owner as to compliance with the plans and specifications.
- Provide interpretation of the plans and specifications and assist the Owner in interaction with the Contractor.
- Review and make recommendations for pay request and contract change order required from the Contractor.
- Develop a punch list at the end of the project and complete a final site visit with contractor and owner to ensure all items are completed.

A. ASSUMPTIONS

- The contractor will stake the construction.
- A pre-construction meeting will be held on site the first day the contractor is on site.
- Only work specifically called out in the scope is included all other services will be considered additional services.
- All work will be done in accordance with the terms and conditions set forth in the contract. Items not specifically mentioned in the scope of services are not a part of this contract.
- Meetings beyond those listed above will be considered additional services.
- MSA will track the progress of the project and if approaches the not to exceed cap we will notify the owner and provide an estimate of costs.